



CONNOR DEANE, EXECUTIVE DIRECTOR | NATALIE BIEBEL, GENERAL MANAGER

# Jamie Hulley Internship Information Sheet

## What is the Jamie Hulley Internship Program?

The Jamie Hulley Internship Program is specifically designed to give young creatives the opportunity to assist in various elements of the theater in a rigorous professional setting. They will collaborate with professionals in the industry and help produce a fully staged production of 'RENT.' Jamie Hulley was a lover of people who had the talent of seeing the good in others and making all who knew her feel special. She was known for her warm smile, quick wit, and her loud infectious laughter. Jamie was an avid seeker of new experiences and definitely was a person who danced through life to the beat of a different drummer. Jamie attended Wesleyan University where she majored in Studio Arts & Creative writing, acted in student film projects, and did stand-up comedy. Jamie's dream of pursuing a career in the arts was cut short in 2002 just two weeks before her 21st birthday after a brief battle with an aggressive form of lymphoma. To celebrate her life, Jamie's family & friends created The Jamie Hulley Arts Foundation. Its mission is to provide educational opportunities in the arts that encourage youth artists and early career professionals to develop their talents and pursue their dreams. The Jamie Hulley Arts Foundation has been the proud partner of Black Rock Theater since 2015.

## Who is Eligible?

Students in grades 7 - college can apply.

## What Types of Internships Are Available?

- **Production Assistant Internship**  
Assist with house management, props and prop tracking, scenic changes, and backstage work across all departments.
- **Costume Internship**  
Assist in costume fittings, help with costume organization and maintenance, conduct minor repairs, complete quick changes. \*Sewing experience preferred
- **Wigs and Makeup Internship**  
Help with wig and makeup organization and maintenance, assist with makeup and wig application.



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- **Assistant Stage Management Internship**  
Help with planning, organizing and coordinating all elements of the show.
- **Scenic Design/ Construction Internship**  
Assist with set painting, installation and maintenance.
- **Sound Design Internship**  
Manage and maintain microphones and assist with running a soundboard.
- **Music Direction Internship**  
Assist with tracks and music

*\*All interns will work on a video production project through the process to document their experience.*

**Schedule/ Expectations:**

- Interns are expected to fully attend rehearsals, tech week and shows. *(Please let us know if you are not able to attend during school hours.)*
- Interns are required to act in a respectful and professional manner.
- Interns are expected to respect the personal space and time of the professional actors.
- It is expected that interns understand this is an extremely fast and rigorous schedule. There will be long, intense rehearsal days.
- Interns should communicate with coworkers via email and respond promptly
- Interns will become valued members of the JH Arts Foundation family. There will be a welcome lunch with Judy as well as other volunteer opportunities in the future.

**How to Apply:**

1. Please fill out the Jamie Hulley Internship application.
2. Email a PDF of the application as well as a resume to [natalie@blackrocktheater.org](mailto:natalie@blackrocktheater.org) by May 3, 2024.
3. We will be in touch to schedule an interview.



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## Jamie Hulley Internship Application

Name: \_\_\_\_\_ Age: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_

Which position are you interested in and why?

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What professional skills do you possess that would make you an asset to BRT's production of *RENT*?

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Individuals selected for the Jamie Hulley Internship at BRT become members of our Jamie Hulley Arts Foundation family. Take a look at the foundation's website, [www.jamiehulleyartsfund.org](http://www.jamiehulleyartsfund.org). For additional information, just do a google search or look on the foundation's Facebook page, <https://www.facebook.com/jamiehulley.artsfoundation>.

Tell us why you would like to become a member of our Jamie Hulley Arts Foundation family. What aspects of your personality and your talents do you see as being a "good fit" with our values, spirit, and mission?

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- I acknowledge that I have read and understand the expectations of the program
- I acknowledge that I have read and understand the RENT schedule

**Please list any conflicts below:**

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**Please send this form along with a resume if you have one to [natalie@blackrocktheater.org](mailto:natalie@blackrocktheater.org) by Friday, May 3, 2024. We will be in touch to schedule an interview.**